#### **ANNUAL GENERAL MEETING AGENDA**

The Annual General Meeting will be held 3.00pm AEDT Thursday 3 December 2020 via Zoom.

**Meeting link:** Click here to enter the meeting room (Meeting ID: 850 0349 0104, Password: 123373)

Attendance will be recorded once the meeting commences.

#### 1. Minutes of 2019 AGM

Attached

Motion: The Minutes be received without amendment as an accurate record of proceedings.

Moved: Seconded:

#### 2. Chair's Report

2020 ACUADS Awards announcement

## 3. Independent Audit Report and Certificate by Member of Committee

3.1 Independent Audit Report – to be signed by the Executive and the Auditor and then presented at the AGM.

Certificate by Member of Committee Attached.

<u>Motion:</u> The auditor's report be accepted by the membership and the Certificate by Member of the Committee be signed.

Moved: Seconded:

Sign Attachment 3.2: Certificate by Member of Committee

#### 4. Annual Subscription

In 2020, we propose to maintain membership fees as follows:

• Under 1000 EFTSL: \$1,100

Over 1000 EFTSL: \$1,800

• Affiliate (non-voting): 30% of 'Under 1000 EFTSL' fee = \$330

Individual membership: \$100

Motion: The Membership fees be maintained.

Moved: Seconded:

## 5. Appointment of the Auditor

<u>Motion:</u> The current Auditor, Rod Hutton of McLean Delmo Bentleys may be re-appointed, other options to be discussed by the new Executive in early 2021.

Moved: Seconded:

# 6. Election of Executive

7.1 Nomination List Attached

7.2 Ballot Paper Attached

Appointment of Returning Officer

# 7. 2021 Conference Venue: TBC

Co-option of Conference Convenor

# 8. Other business

Executive convene immediately to elect Office Bearers